



# TOWN OF ORLEANS

## Community Services Department

### OFFICE OF RECREATION, CULTURE & COMMUNITY EVENTS

19 School Road | Orleans, MA 02653



The following rules and regulations govern the use of all Recreation, Culture & Community Events (RCCE) facilities and properties within the Town of Orleans. These standards are intended to ensure the safety, cleanliness, and enjoyment of all users. The Department reserves the right to deny, revoke, or cancel access, permits, or activities at any time and for any reason deemed necessary.

#### 1. General Prohibitions

- The following are strictly prohibited at all times: **alcoholic beverages, littering, and open fires.**
- All visitors must comply with posted regulations and instructions issued by Town officials.

#### 2. Insurance

- All organizations applying for an event must be able to provide Liability Insurance up to \$1,000,000 and name the Town of Orleans as additionally insured.

#### 3. Supervision of Minors

- Children **12 years of age or younger** must be accompanied by a responsible person **16 years of age or older** while on RCCE property.

#### 4. Animals

- Animals and pets are **not permitted** on RCCE grounds at any time.
- For additional dog-related rules, dates, and exceptions, please refer to the **"Dogs on Beaches"** document available on the Town of Orleans website.

#### 5. Group Gatherings and Facility Use

- Parties, gatherings, or events involving require **prior written permission** from the Department Director or their designee, who will designate approved areas for use.
- All group use of Town facilities or properties likewise requires **written authorization** from the Department Director or their designee.

#### 6. Commercial Activity

- No selling, advertising, or distribution of goods or services is permitted unless conducted by authorized concessionaires under contract with the Town or approved through appropriate vendor permits.

#### 7. Temporary Structures and Food Trucks

- The installation of tents, temporary structures, or the operation of food trucks requires appropriate permitting, unless the food truck holds a valid year-round permit issued by the Town of Orleans.

#### 8. Parking Regulations

- Vehicles may not be parked on Town property for more than **16 consecutive hours** without written permission from the Department Director or their designee.



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### 9. Closures

- The Town of Orleans reserves the right to close facilities, fields, parks, or other areas at any time for **health, safety, maintenance, or operational reasons**.

### 10. Compliance with Officials

- All Town officials, including authorized RCCE staff and law enforcement officers, must be obeyed in the enforcement of these regulations.

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### Authority and Enforcement

Enforcement of these regulations rests with the Recreation, Culture & Community Events Director, designated Town staff, and the Chief of Police. Any violation may result in **expulsion from the property, revocation of permits, and/or the issuance of fines or other penalties** as allowed by law.